



## Bishop Justus Church of England School

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15<sup>th</sup> June 2020

Dear Parents/Carers

### Re: Aquinas Summer Project 2020

Thank you to those who completed the survey we sent out. With this information in mind, we have managed to coordinate a provisional plan for how we can still run the Aquinas Summer Project week beginning **10<sup>th</sup> August**. Of course, this is going to have to run slightly differently compared to previous years, but we feel that we can still offer a comprehensive transition programme whilst keeping your children safe.

There are certain changes that we know will have to be made and other adjustments will need to be changed nearer the time to reflect the most up to date advice. We already know we will not be able to open our canteen and as such the children will need to bring a packed lunch every day. However, we will be providing water and squash throughout the day and a small snack at break time. For this reason, the cost of the Project will be reduced to **£20 per day**. The price will remain at £6 per day for those children considered Pupil Premium.

If you would like to sign your child up to the project, please complete the attached paperwork and return this to the School Office no later than **Friday 3<sup>rd</sup> July 2020**. Equally, if you have already signed up but wish to cancel your place then please also do so via email to the School Office at your earliest convenience. Please do not make payment at this stage, as depending on numbers, we may only be able to offer your child a certain number of days rather than the whole week. We are keen to welcome as many children as we can to the project to ensure all benefit. For this reason, once we have collated all responses we will contact you with what days we can offer your child and at this stage, we will then request payment. Please note that payment needs to be received prior to the project start date. We will be requesting that this is done by online transfer.

Please note that we normally sell made up pencil cases during the project for £4. This includes the equipment a Bishop Justus student is required to have: black pens, green pens, pencils, colouring pencils, sharpener, eraser, ruler, protractor, glue stick and highlighter. With the restrictions on sharing stationery, it is more important than ever for the children to be well equipped. If you would like to purchase one, please indicate this on the application form and add the payment on when your child's place has been confirmed. If your child already has a well-equipped pencil case, then they will need to bring this to the project every day as it is unlikely that we will be able to hand out stationery. Please ensure the items listed above are included.

If you have already paid for a place on the project, your child's place is secure. Please can I ask that you still complete and return the revised application form indicating whether you require a pencil case. If you paid in cash or via bank transfer, you will receive monies back to incorporate the revised price and the possibility of a part time timetable. If you have paid via cheque, this has not been cashed and will be sent back to you, therefore you will need to make a payment of the revised price when prompted.

We appreciate that the situation is uncertain and ever changing, but we will continue to do our best to support your child with their transition to secondary school.

With very best wishes,

Ms. L. McNamara  
Summer Project Coordinator