



16<sup>th</sup> October 2020

Dear School user

**Re: Coronavirus Update - Update of School Lettings for Indoor Sports for Youths (GOV update 15 October 2020).**

In light of London moving to High level Covid local alert on 17<sup>th</sup> October 2020 to reduce the transmission of coronavirus (COVID-19). We have reviewed our lettings once again.

Indoor sports are able to continue for Youths. Therefore we are pleased that we are able to continue with your hire.

We want to ensure we follow the rules and therefore can continue to operate our community lettings. Therefore we are asking that your members do not stay on site if they are dropping off and collecting. This is to ensure we comply with no gatherings of more than 6 people outside.

We will review the situation on a regular basis in line with Government advice. Many thanks for your ongoing support.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'J Poloczanska'.

Juliana Poloczanska  
School Business Manager